



**Painted Rock Academy's Organization of Parents (P.R.O.P.)**

**Monthly Meeting Minutes**

**August 6<sup>th</sup>, 2020**

In Attendance:

**Executive Governing Council:**

- Elizabeth Brown- President

**Committee Chairpersons:**

- Jenifer Lovejoy- Volunteer Communication
- Lyssa Walter- 8<sup>th</sup> Grade Activities
- Heather Ramon- Student Recognition
- Renee Phillips- Library

**Members:**

Stephanie Armentrout, Jeanette Pemberton, Deanna Clark

**Administration:**

None present

The meeting was called to order at 9:41 A.M. via online Zoom conference.

**Administrator Report:**

None

**President Report: Elizabeth Brown**

Elizabeth wanted to wait until the end of the meeting to give her report.

A Point of Order was called by Renee Phillips to address concerns related to the PROP Bylaws. Renee made the following points:

- PROP is currently in violation of several articles and is failing to meet 3 out of 5 of our main purposes as an organization:
  - Increasing and facilitating communication between parents and the school;
  - Providing a forum for discussion for school-related issues; and
  - Maintaining a network for parental participation.
- PROP is also out of compliance in the following areas:
  - Article 4.2 ANNUAL MEETING- to take place in May
  - Article 5.3 MEETINGS- to be publicized to all parents
  - Article 7.1 ELECTIONS- to be open to all parents and held at the annual meeting
  - Article 8.2 EXPENDITURES- to not carryover more than \$10,000 into the next fiscal year.

Discussion ensued and it was made clear that most of the compliance concerns had to do with the school closures during COVID-19.

Renee moved that PROP suspend all fundraising until January. No vote took place because a quorum was not present.

Renee strongly suggested that PROP move forward with a website to fulfill our purposes as an organization (Article 2.1) according to the powers available to us (Article 3.1). She noted that meetings needed to be publicized and the overage of funds needs to be spent to be in compliance with our bylaws.

Elizabeth spoke to many of the points discussed and said she would talk to Mr. Bauer about the website.

Elizabeth will email officers regarding a parent letter that needs to go out.

**Vice President Report: OPEN**

Nothing to report

**Secretary Report: OPEN**

Elizabeth had the July 2020 Meeting Minutes prepared, but there was not a quorum to vote.

**Treasurer Report: Claudia Mocan**

Claudia was not present at the meeting but had the monthly reconciliation report available as well as the 2020-2021 proposed budget. This vote was tabled until the September meeting.

**The following reports were given by committee chairs:**

**1. Commission Based Fundraising- OPEN**

Deanna Clark is working on Family Fun nights for possibly Bruster's Ice Cream in August or September and the Drive-in Movie Theater in October. Nothing has officially been planned. Elizabeth needs a list of "silent" fundraisers to send to parents.

**2. Library Committee- Renee Phillips**

Renee is working updating the school book lists. She is trying to include live links to make the lists easier to use. Heather pointed out that teachers might be more flexible on the book lists this year with remote learning.

**The floor was opened discussion:**

A point was made that PROP meetings in the evening might work better for parents since it's online. It was suggested to send out a survey to see if mornings or evenings work better for most parents.

The meeting was adjourned by Elizabeth Brown 10:27 A.M.

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August 27<sup>th</sup>, 2020

**\*\*AMMENDED TO ADD\*\***

An email vote went out to 2019-2020 Council Members to reconcile the overage of funds from the 2019-2020 Budget. The email was sent on August 25<sup>th</sup>, 2020, and read:

*After receiving some suggestions and doing much consideration myself, here is what I propose:*

*Spend immediately with PROP funds (from last year's budget):*

- *Paid Zoom account: \$150.00*
- *Paid Sign-Up Genius account: \$108.00*

**TOTAL FOR PROP: \$258.00**

*Give to Painted Rock Academy with earmarked funds for the following:*

- *\$7,000.00... Mural (any remaining funds to be spent on school improvements with PROP's approval)*
- *\$5,000.00... Technology needs as determined by school*
- *\$4,500.00... Money for teachers to spend as needed (\$150 per regular teacher, plus \$450 lump sum for specials teachers as needed)*
- *\$2,500.00... To be used for 2021 8th Grade Promotion or end of year activities*
- *\$2,000.00... Library Funds (PROP has over \$1700 in library money in our account that they have earned from book fairs. We are giving it to the school, plus a little extra since the spring book fair was a bust)*
- *\$3,000.00... Set aside to purchase prizes for kids to earn during online fundraising/ contests/ or activities (TBD by PROP)*
- *\$500.00... Balls or play equipment*

**TOTAL TO PRA: \$24,500.00**

*Give remaining balance to Reid for **MARQUEE FUND: \$9,179.20***

**Grand Total: \$33,937.20**

*I motion that PROP proceeds immediately with the above mentioned expenditures to get our carryover amount to \$10,000.00 as it should be per our bylaws.*

*As I said in my last email, if you would like to discuss before voting, please "REPLY ALL" with questions, comments, or counter-proposals. Otherwise, if you approve this proposal, please "REPLY ALL" with a "Yes" vote on the motion. You may also abstain or vote "no".*

*Thanks for your patience,*

*Elizabeth Brown*

The vote received 8 “Yes” votes and 3 abstained. The motion passed and the funds were distributed on August 28<sup>th</sup>, 2020.

Respectfully submitted,

Elizabeth Brown

Painted Rock Organization of Parents