



Painted Rock Academy's Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes

October 1st, 2020

In Attendance:

Executive Governing Council:

- Elizabeth Brown- President
- Claudia Mocan- Treasurer

Committee Chairpersons:

- Jenifer Lovejoy- Volunteer Communication
- Lyssa Walter- 8th Grade Activities
- Wendy Murtagh- Staff Appreciation

Members:

Akshara sere Ramesh, Mamatha, Elizabeth Kiss, Skylar Johnson, Narsa, Alexander Z, Louisa, Victoria Bogat, Brenda

Administration:

None

The meeting was called to order at 3:06 P.M. via online Zoom conference.

Elizabeth Brown requested that everyone put their email addresses in the chat for attendance purposes because there would normally be a sign-in sheet for in person meetings.

Administrator Report:

None

President Report: Elizabeth Brown

Elizabeth Brown introduced Elizabeth Kiss who was interested in becoming the PROP secretary, but not enough board members were online to vote. Elizabeth B. stated that an e-mail would be sent out to the board members to vote by e-mail. Elizabeth Kiss agreed to take notes during meeting.

Elizabeth B. mentioned all the open chair positions: Vice President, Special Events, Fundraising (Major & Commission-based), and School Program Support.

Elizabeth B. had no update on the website; still working on the Policies & Procedures document.

Secretary Report: OPEN

Not enough board members to vote on minutes

Treasurer Report: Claudia Mocan

Claudia had the monthly reconciliation report available for anyone who wanted to see it. The big checks that were written to PRA & Reid cleared the bank. Current bank balance around \$11,000.00. Most money that goes to the bank comes from Frys Cool Cash, BoxTops, Bruster's, etc. Bruster's check was put towards the eighth-grade committee.

The following reports were given by committee chairs:

1. Commission Based & Major Fundraising- OPEN

Victoria brought up BoxTops. Elizabeth B. stated that she has been in contact with Kelley B., the Box Tops coordinator, and she is doing one big collection instead of class collections for the paper Box Tops.

Victoria brought up the fact that Amazon Smiles can now be used on the app. She suggested that we advertise both Amazon Smiles and the Fry's registration.

Bruster's Ice Cream – made \$355.00, 20% of the profits.

Still trying to plan more family fun nights. Drive-In Theaters and Dunkin Donuts have not responded to potential events.

Lyssa confirmed May 7th, 2021 for Peter Piper Pizza family fun night, and the flyers will be available in April 2021.

Virtual Fundraisers: Normally a fun run is done. A big fundraiser is done in October where the kids collect pledges. This cannot be done currently. Currently thinking of virtual fundraisers. Brenda suggested selling food around the school and to parents when they are dropping kids off.

Elizabeth K. suggested live-streaming piggybacking off Elizabeth B.'s idea of a readathon. Wendy Murtagh suggested a pajama day.

2. Staff Appreciation- Wendy Murtagh

Staff Appreciation usually done in October during the Parent Teacher conferences. Still planning on doing something for them. Discussed different options for meals; things that could be dropped off at the front office. Elizabeth B. to check with school administration to see what restrictions are in place. Wendy to work on Sign Up Genius for parents to sign up for food.

The floor was opened for discussion:

Discussion for Mural... the following ideas were submitted by students:

- MLK
- Rosa Parks
- Harriet Tubman
- Neil Armstrong
- Marie Curie
- Cesar Chavez

Website: Code of Conduct/ Procedures document in process of being written up for PROP Website.
Elizabeth K. to Review Code of Conduct

E-mail to be sent about BoxTops, Amazon and Fry's.

Further discussion on Virtual fundraisers can be had over email. Can possibly send out Survey Monkey on preferences to do a Readathon, Danceathon, or Virtual Run. It was suggested that the fundraiser be something more active since kids have to read for school anyway.

Discussion for new hours for PROP Meetings. Afternoons won't work when school goes back into session.

The meeting was adjourned by Elizabeth Brown at 3:45 P.M.

Respectfully submitted,
Elizabeth Kiss & Elizabeth Brown
Painted Rock Organization of Parents

October 14th, 2020

****AMMENDED TO ADD****

An email went out from Elizabeth Brown to all current Council Members to vote on incoming secretary, Elizabeth Kiss. The email was sent on October 14th, 2020, and read:

*I would like to vote in a new member: Elizabeth Kiss (who is included on this email). She is interested in becoming secretary and even took notes at our October meeting. We did not have enough chairs present to vote at that meeting so I wanted to go ahead and do that by email. **CHAIR MEMBERS: Please reply to me with a Yes or No vote.***

5 out of the 6 board members replied with a "yes" vote. 1 did not reply. The motion passed to make Elizabeth Kiss the new secretary.